

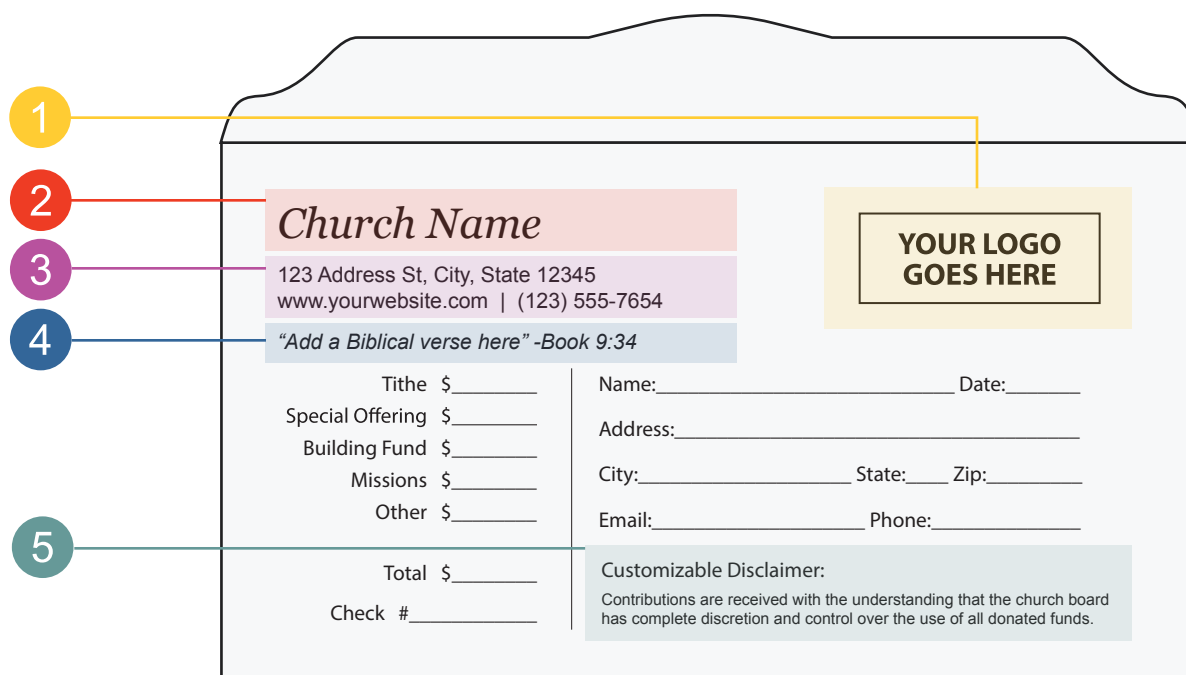
DIY Donation Envelope Quick Start Guide

Create Personalized Tithe Envelopes using this Quick Start Guide. Use these envelopes in your church to collect tithes and offerings from your members during services. Follow each step to create your one-of-a-kind envelope especially designed for your organization.

Add your logo and edit the text to be as you would like it to appear on the envelope.

FRONT SIDE

PRODUCT#: EN2500



The diagram shows the front side of a donation envelope with the following sections and callouts:

- 1** (Yellow circle): Points to the top flap of the envelope.
- 2** (Red circle): Points to the *Church Name* section.
- 3** (Purple circle): Points to the address and contact information section.
- 4** (Blue circle): Points to the biblical verse section.
- 5** (Teal circle): Points to the bottom section containing the total, check number, and disclaimer.

YOUR LOGO GOES HERE

Church Name

123 Address St, City, State 12345
www.yourwebsite.com | (123) 555-7654

"Add a Biblical verse here" -Book 9:34

Tithe \$ _____	Name: _____ Date: _____
Special Offering \$ _____	Address: _____
Building Fund \$ _____	City: _____ State: _____ Zip: _____
Missions \$ _____	Email: _____ Phone: _____
Other \$ _____	

Total \$ _____

Check # _____

Customizable Disclaimer:
Contributions are received with the understanding that the church board has complete discretion and control over the use of all donated funds.

1 Upload Your Logo
This area is where your logo will be printed (if you have one). Please use a high resolution file.

2 Add Church's Name

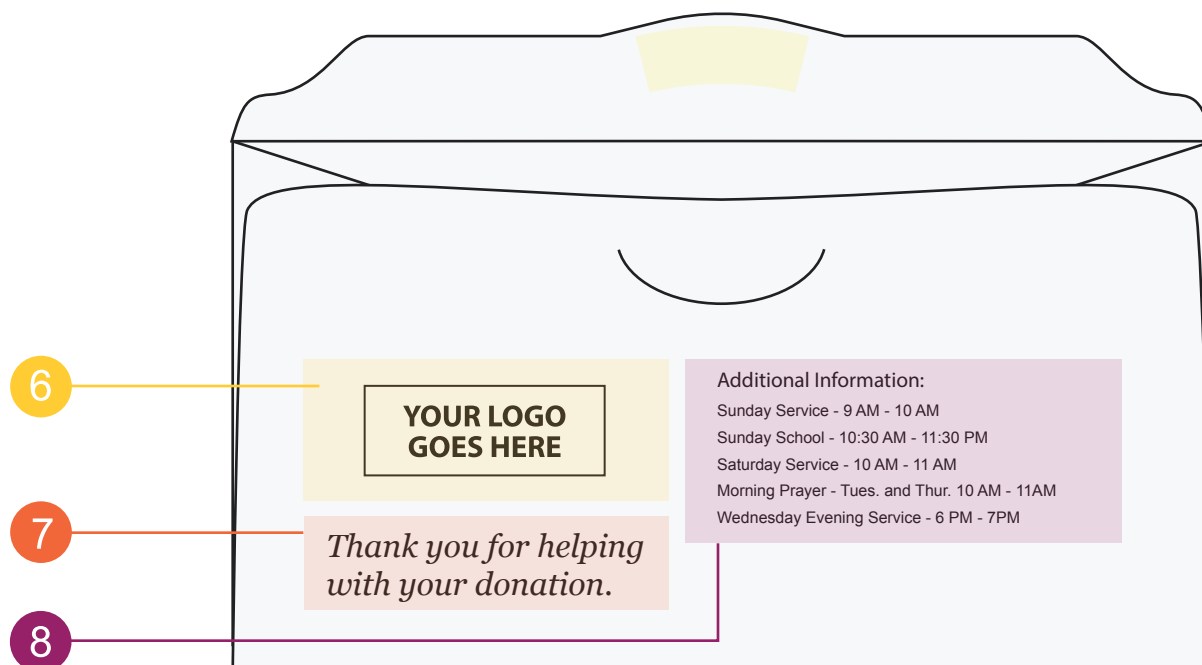
3 Enter Address, Website & Phone Number
Fill in the address, your website and phone number in this section.

4 Add a Biblical Verse or Other Quote (Optional)

5 Disclaimer
This allows you to tell your members that funds may be used at the Church's discretion.

BACK SIDE (OPTIONAL)

PRODUCT#: EN2500



6

Logo Option on Back

This area is where your logo will be printed (if you have one).

7

Add Thank You Message on Back

8

Additional Information on Back

Please use this area to add any information you would like to include about your organization. Many people include a services schedule or a brief summary of what donations will be used for.

Once you have placed your order, our art department will combine these elements to create a Digital PDF Proof for you to review. You will receive the proof within 1 business day. Once you have reviewed and approved the proof, we will begin production.

Need more help? Contact us! We would be happy to help you create your personalized tithe envelopes. Feel free to email us at sales@gwprint.com or communicate using the live chat feature on our website.